



## *HLC Accreditation Evidence*

- BOT Embedded Minutes Example

URL:

<https://docs.bartonccc.edu/trustees/meetings/fy2223/202207/BOT%20Minutes%2006.28.22.pdf>

Office of Origin:

- Office of the President

Contact(s):

- President

**Regular Meeting of the Board of Trustees  
Barton Community College  
June 28, 2022**

**ATTENDANCE**

***Trustees Present:*** Cole Schwarz; Mike Johnson; Gary Burke; John Moshier; Carl Helm

***Absent:*** Don Learned

***Other Attendees:*** Amye Schneider; Carl Heilman; Robbie Wilcox; Michelle Kaiser; Elaine Simmons; Brandon Steinert; Angie Maddy; Kathy Kottas; Todd Mobray; Mark Dean; Lindsey Bogner; Chris Baker; Mary Foley; Cole Reif, Eagle Communications; via ZOOM: Ellucian Representatives, Brad Parmer and Anna Hendricks; Susan Thacker, Great Bend Tribune; Brian Howe; Lindsay Holmes; Claudia Mather; Lee Miller; Matt Connell; Lorie Crowther; Stephanie Joiner; Amanda Alliband; Whitney Asher; Lindsey Holmes; Cheryl Brown.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Chair Johnson called the monthly meeting of the Board of Trustees of Barton County Community College to order at 4:00 p.m., June 28, 2022 in F-30 in the lower level of the Fine Arts Building. He then led in the Pledge of Allegiance.

**PUBLIC COMMENT**

Chair Johnson invited public comment; there were none offered.

**INTRODUCTION OF GUESTS AND NEW EMPLOYEES**

Tana Cooper introduced Jaci Miller – Admissions Secretary and Switchboard Operator (Barton Campus)

Jonathan Dietz, Director of Student Life introduced Tyler Anderson-Majors – Residence Life Assistant Coordinator (Barton Campus)

Trevor Rolfs, Athletic Director introduced Micah Grover – Groundskeeper (Field Maintenance) (PT) (Barton Campus) and Rafael Simmons – Head Coach (Men's Soccer) (Barton Campus)

**MONITORING REPORT – END 7: STRATEGIC PLANNING/STRATEGIC PLANNING UPDATE**

Todd Mobray, Director of Institutional Effectiveness facilitated this report.

**CNH EXPANSION**

Kathy Kottas, Dean of Workforce Training & Community Education presented for the Board's consideration.

*Trustee Schwarz moved that the Board approve the Agriculture Mechanics-CNH Top Tech Program as presented. The motion was seconded by Trustee Helm. Following discussion, the motion carried 5-0.*

**EMPLOYEE UPDATES**

Mark Dean, Vice President of Administration provided this update.

**CONSENT AGENDA**

Routine items are presented for action in one motion. Any Trustee may remove an item from the consent agenda for individual discussion and action. It is recommended that the Board approve the consent agenda as presented.

- a. Ellucian CRM Advance
- b. Personnel
- c. BOT Meeting Minutes of May 24, 2022

*Trustee Schwarz moved that the Board approve the consent agenda as presented. The motion was seconded by Trustee Burke. Following discussion, the motion carried 5-0.*

**INCIDENTAL INFORMATION AND DISCUSSION ITEMS**

- a. President's Report of Monthly Activities
- b. KACCT/Board Chair Report by Mike Johnson, Board Chair
- c. KBOR Update by Carl Heilman, President
- d. Upcoming Events
- e. Miscellaneous

**EXECUTIVE SESSION**

**Regular Meeting of the Board of Trustees  
Barton Community College  
June 28, 2022**

Chairman Johnson advised that an executive session would be necessary for the purpose of discussing an individual employee(s) performance pursuant non-elected personnel matters.

*Trustee Burke moved that the Board recess to executive session for 30 minutes at 5:27 p.m. to discuss an individual employee(s) performance pursuant to non-elected personnel matters, in order to protect the privacy interests of the individuals to be discussed, to reconvene in Room F-30 in the Fine Arts Building at 5:57 p.m. In compliance with this Act, no binding action will be taken in executive session. The motion was seconded by Trustee Schwarz. Following discussion, the motion carried 5-0.*

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 5:57 p.m. in the Seminar Room (F-30) of the Fine Arts Building. Chairman Johnson advised that matters pertaining to non-elected personnel matters were discussed and no action was taken.

Chairman Johnson advised that additional time in executive session would be necessary for the purpose of discussing an individual employee(s) performance pursuant non-elected personnel matters.

*Trustee Burke moved that the Board recess to executive session for 20 minutes at 6:00 p.m. to discuss an individual employee(s) performance pursuant to non-elected personnel matters, in order to protect the privacy interests of the individuals to be discussed, to reconvene in Room F-30 in the Fine Arts Building at 6:20 p.m. In compliance with this Act, no binding action will be taken in executive session. The motion was seconded by Trustee Helm. Following discussion, the motion carried 5-0.*

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 6:20 p.m. in the Seminar Room (F-30) of the Fine Arts Building. Chairman Johnson advised that matters pertaining to non-elected personnel matters were discussed and no action was taken.

Chairman Johnson again advised that additional time in executive session would be necessary for the purpose of discussing an individual employee(s) performance pursuant non-elected personnel matters.

*Trustee Burke moved that the Board recess to executive session for 25 minutes at 6:20 p.m. to discuss an individual employee(s) performance pursuant to non-elected personnel matters, in order to protect the privacy interests of the individuals to be discussed, to reconvene in Room F-30 in the Fine Arts Building at 6:45 p.m. In compliance with this Act, no binding action will be taken in executive session. The motion was seconded by Trustee Helm. Following discussion, the motion carried 5-0.*

Open Session – The recessed session of the Board of Trustees of Barton County Community College reconvened at 6:45 p.m. in the Seminar Room (F-30) of the Fine Arts Building. Chairman Johnson advised that matters pertaining to non-elected personnel matters were discussed and no action was taken.

**PUBLIC COMMENT**

Mike Johnson, Board Chair again invited public comments; there were none.

**ADJOURNMENT**

The meeting adjourned at 6:48 p.m.

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Mike Johnson, Chair

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John Moshier, Secretary

Recorded by Amye Schneider