



## *HLC Accreditation Evidence*

- Academic Development Center

URL:

Office of Origin:

- Vice President of Instruction

Contact(s):

- Executive Director of Foundational Education

# STUDENT ACADEMIC DEVELOPMENT TIMELINE



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*Barton Community College  
Academic Development Center*

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Established in August 2021, the Academic Development Center (ADC) supports students in their development of academic skills and provides a space for supported study. Although the ADC is located in room L-136 on the Great Bend Campus, all services are provided remotely to students regardless of campus affiliation or personal location. Through student seminars and academic coaching, the ADC assists students with time management, note taking skills, academic resource development, group study, and test preparation. During academic coaching, academic mentors may also assist students as they navigate the business of being a student by connecting them with additional support services such as tutoring, advisement, mental health counselling, or financial aid. The ADC also partners with faculty to create supplemental instruction through events like Science Fridays! and Thursday MathHour! Additionally, the ADC staff can be available to provide pop-up seminars during scheduled courses or faculty absences.

Student Academic Development – Timeline

Timeframe	Action Steps	Supporting Documentation/Evidence
AY2015	Instructor/Athletic Mentor position created <ul style="list-style-type: none"> <li>- Served Student Athletes Only</li> <li>- Served Individual Students based on coaches' recommendations</li> <li>- Initiated grade report system with Randy Thode</li> </ul>	<a href="#">Athletic Mentor Position Details</a> (as shared with coaches) <a href="#">Athletic Grade Reporting Process</a> <a href="#">Student-Athlete Intake Form</a>
AY2016	Began managing group study sessions for athletes	

	<p>Began limited open study hall hours</p> <p>Began process for requesting sign-in/student data management system/software</p>	<p><a href="#">Email Conversations documenting request and need (two threads attached)</a></p>
AY2017	<p>Maintained study sessions and individual support meetings as needed</p> <p>Began scheduled study hall hours in designated location (P4a) with computer availability</p> <p>Developed and implemented Supplemental Instruction for Algebra students based on student needs</p>	<p><a href="#">Study hall poster</a></p> <p><a href="#">Algebra study sessions project/explanation email</a>  <a href="#">Algebra study sessions email 2</a></p>
AY2018	<p>Worked with faculty to develop attendance tracking for student athletes excused absences in RollCall system</p> <p>Presentation during professional development &amp; 1<sup>st</sup> Board Presentation on Academic Mentoring</p>	<p><a href="#">Roll Call attendance process</a></p> <p><a href="#">Board Presentation ppt</a></p>
AY2019	<p>2<sup>nd</sup> Board Presentation (report on improvements/successes/process</p> <p>Began participation in Co-Curricular Assessment (subcommittee and annual reporting)</p> <p>Piloted Barton Playbook – Orientation class specific to study athletes Fall 2018</p>	<p><a href="#">Board Presentation S19 ppt</a></p> <p><a href="https://docs.bartonccc.edu/about/mission-vision/assessment/co-curricular-assessment-processes-report-barton-2019.pdf">https://docs.bartonccc.edu/about/mission-vision/assessment/co-curricular-assessment-processes-report-barton-2019.pdf</a></p> <p><a href="#">Playbook Pilot Plan</a>  <a href="#">Playbook Pilot Survey Results</a>  <a href="#">Playbook New course Checklist</a></p>

	<p>Developed Barton Playbook as EDUC 1105 for 1 credit hour – first courses held Fall 2019</p> <p>Participated in development of late arrival process for students who cannot enroll or attend courses within the first week</p> <p>Began Participation in Programs, Topics, and Process (PTP) Team</p> <p>Began Participation on Academic Integrity Council</p>	<p><a href="#">Playbook Syllabus</a></p> <p><a href="#">Late Arrival Process</a></p>
AY2020	<p>Director of Student Academic Development Position Created</p> <p>Student Academic Development Program Defined – began with athletics, expanded to all students</p> <p>Began annual participation in new student orientation for Great Bend campus</p> <p>Academic Support Tracking form created in-house to track use of ACE Math lab, Tutoring Services, Study Hall.</p> <p>Co-Organized Barton’s efforts for KBOR performance indicator for developmental students</p>	<p><a href="#">Director Position Description</a></p> <p>Athletic Academic Program <a href="#">Description</a></p> <p><a href="#">Student Academic Development Program Outline</a></p> <p><a href="#">Microsoft Forms first creation</a></p> <p><a href="#">Planning Email</a></p> <p><a href="#">Academic Coaching Notes</a></p> <p><a href="#">Early Alert Notes</a></p> <p><a href="#">Study Sessions Notes and Schedule</a></p> <p><a href="#">AY20-21 Strategic Planning</a> (included reflections from work in 19-20)</p>

	<p>Development of Academic Development Resource Shells – Expanded outreach to include Ft. Riley, Ft. Leavenworth, and Barton Online student populations.</p> <p>Managed Barton Cares Covid Response Project</p> <p>Participated in development of Early Finals Petition Process</p> <p>Began Participation with HLC Student Success Academy Team</p>	<p><a href="#">Barton Cares Master Report</a></p> <p><a href="#">Early Finals Policy/Procedure</a></p> <p><a href="#">SSA Final Report</a></p>
AY2021	<p>Maintained Academic Development Resource Shells, Individual student meetings, and participation in institutional committees (did not develop much new as a result of COVID restrictions – life was about maintenance).</p> <ul style="list-style-type: none"> <li>- Connected with over 2,000 students through Resource Shells</li> <li>- Provided Academic Coaching to 30 students</li> </ul> <p>Development of Student Academic Development Program Goals</p>	<p><a href="#">Fall 2021 newsletter</a> – Includes data from AY21</p> <p><a href="#">Student Academic Development Program Goals</a></p>
AY2022	<p>Opened the Center for Academic Development on Great Bend Campus</p> <p>Hired Academic Mentor to assist with Center management and Academic Coaching duties</p>	<p><a href="#">Center Proposal</a></p> <p><a href="#">Spring 2022 Newsletter</a></p> <p><a href="#">Academic Mentor Job Description</a></p> <p><a href="#">Student Seminar Descriptors</a></p>

	<p>Implemented Student Seminars</p> <ul style="list-style-type: none"><li>- Over 100 participants in Spring semester</li></ul> <p>Created CougarKeeper Student Planner prototype and piloted use</p> <p>End of year data collection, reporting, and strategic planning still ongoing</p>	<p><a href="#">Seminar Tracking Form (Spring 22)</a></p> <p><a href="#">CougarKeeper Build</a></p>
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## COMING SOON: STUDENT ACADEMIC DEVELOPMENT CENTER

Student Academic Development is growing into a new location! Opening in the Fall of 2021, the Student Development Academic Center will be located in the Learning Resource Center, Room 136. With this move, Academic Development is planning to expand study hall hours and outreach. The Academic Development Center plans to be open Monday through Thursday, 8 am to 8 pm, Friday, 8 am to 4:30 pm, and Sunday, 5pm to 7 pm. If you would like to volunteer two hours a week to cover study hall, please contact the Director of Student Academic Development Stephanie Joiner. Volunteering at Study Hall is a great way to engage with students and promote your academic program, co-curricular activity, or student service.

Another element of growth is the creation of a part-time Academic Mentor to assist with study hall coverage, academic coaching, and data collection and distribution. This new position will allow for increased access for students regardless of campus location as well as expanded hours of service. Continue reading our Fall 2021 Updates to learn more about our growth and services.



### Academic year 2020-2021 Highlights

#### OUTREACH

Through the Canvas Resource Shell, Academic Development connected with over 2,000 students across all campuses, with 60%+ of enrolled students utilizing resource pages.

#### ACADEMIC COACHING

Provided Academic Coaching to approximately 30 students, including online and nursing students, plus 53 students enrolled in Barton Playbook.

#### ADVOCACY

Participated in nine campus committees and presented two professional development sessions to represent student perspectives.

## WHAT IS STUDY HALL?

Study hall is a designated space, available to all students, specifically for learning, completing homework, and practicing academic skills. Study hall impacts success when it is consistently practiced and integrated into a student's daily schedule. Study hall in the Academic Development Center is monitored for academic integrity and developed to assist students in acquiring study skills, academic organization, and task planning.

Students may walk in during open hours for individual or group study, and scheduling is available for team sessions. Also, multiple computers in the Center will be Zoom compatible so students may plan to attend LiveOnline classes in the Center. Often, coaches and advisors can "require" study hall hours of students to ensure time spent on coursework, and instructors may consider offering extra credit for its use as well. The Center will assist in tracking student attendance.







## ACADEMIC RESOURCES

**Academic Coaching** is a one-on-one relationship between a student and a college employee that is focused on empowering the student through self-reflection to develop academic skills for collegiate success and support engagement on campus (see Capstick, et al., 2019; Robinson & Gahagan, 2010; & Dalton & Crosby, 2014). Students and coaches meet at regular intervals as needed through the semester to review academic standing, practice academic skills, and create plans for continued success. Students may request a meeting with an Academic Coach through the SAD Center, or instructors, advisors, or coaches may refer a student by contacting [joiners@bartonccc.edu](mailto:joiners@bartonccc.edu).

The **Student Academic Development Resource Shell** is an online hub for academic resources found within Barton's learning management system Canvas. By nature of enrollment at Barton, students are enrolled into the resource shell. The shell is organized through modules similar to an online course and provides information regarding academic resources and study skills, time management support, academic integrity, student services, and important college policies. The resource shell is also used as a communication tool with the students and to host online seminars or forums.

If you would like to see the development of specific academic resources to support students in a course, program, or co-curricular activity, please reach out. I would love to hear from you and work with you to support student academic development!

Capstick, K., Harrell-Williams, M. Cockrum, C., & West, S. (2019). Exploring the Effectiveness of Academic Coaching for Academically At-Risk College Students. *Innovative Higher Education*, 44(3), 219-231.

Dalton, J. & Crosby, P. (2014). The Power of Personal Coaching: Helping First-Year Students to Connect and Commit in College. *Journal of College and Character*, 15(2), 59-66.

Robinson, C. & Gahagan, J. (2010). In practice: Coaching Students to Academic Success and Engagement on Campus. *About Campus*, 15(4), 26-29.

Education is not the filling of a pail, but the lighting of a fire –  
William Butler Yeats.

## COMING THIS FALL

To continue outreach to students across campuses, Student Academic Development has scheduled multiple student seminars. Seminars will be offered in the Center and via Zoom. Please plan to attend or share with your students. Zoom sessions will be recorded and available to students via the Canvas Resource Shell.

### NEW STUDENT ORIENTATION

August 16 & 17  
Great Bend Campus  
Contact [Student Life](#) to register.

### PLANNING FOR SUCCESS

August 30, 2021, 7 pm, CST  
SAD Center & Zoom  
[Click for Zoom Link](#)

### TAKING NOTES

September 13, 2021, 4 pm, CST  
SAD Center & Zoom  
[Click for Zoom Link](#)

### ONLINE COURSE TIPS

September 27, 2021, 4 pm, CST  
SAD Center & Zoom  
[Click for Zoom Link](#)

### FORMING A STUDY GROUP

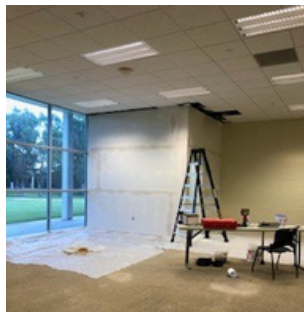
October 4, 2021, 4 pm, CST  
SAD Center & Zoom  
[Click for Zoom Link](#)

### ACADEMIC INTEGRITY

October 18, 2021, 7 pm, CST  
SAD Center & Zoom  
[Click for Zoom Link](#)

The Student Academic Development Center is available for co-curricular, athletic team, or course-specific workshop sessions. If you would like to schedule a group session, please contact [joiners@bartonccc.edu](mailto:joiners@bartonccc.edu). Zoom links will be shared with students via the SAD Resource Shell.

## THE ACADEMIC DEVELOPMENT CENTER'S INAUGURAL SEMESTER



ADC Construction, Aug 2021

Student Academic Development moved into the new Academic Development Center (ADC) on August 13, 2021, (approximately 10 days after the picture on the left). We hosted our first student sessions on Monday, August 16. It has been a whirlwind of a semester that has fostered partnerships across the institution to support students. This newsletter highlights the growth and development of the ADC on the Great Bend campus, as well as the services provided to students from all of Barton's campuses.

One of the most impactful additions to the ADC in the fall, was the addition of Kelley Scott, our new Academic Mentor. Her addition increased the ADC's outreach abilities and added a fresh perspective to supporting students. To learn more about Kelley, read the article on page 2 of the newsletter.

As the Director, I am forever grateful for the opportunity to grow into the ADC. The support of campus colleagues, faculty, and staff in the Center's mission has been integral to our development. I am looking forward to continued growth and partnerships in 2022 for Student Academic Development to support student learning and success.



ADC January 2022 - Located on the Great Bend Campus, room L-136.

### Fall 2021 Highlights - By the Numbers

#### STUDENT USE

The Academic Development Center hosted **357** individual students during **2,684** student sign-ins for Zoom classes, Study Hall, Science Fridays, and Student Seminars

#### ACADEMIC COACHING

Held live Coaching sessions with more than **30** students, offered coaching assistance via email with an additional **25**.

#### ACADEMIC SUPPORT

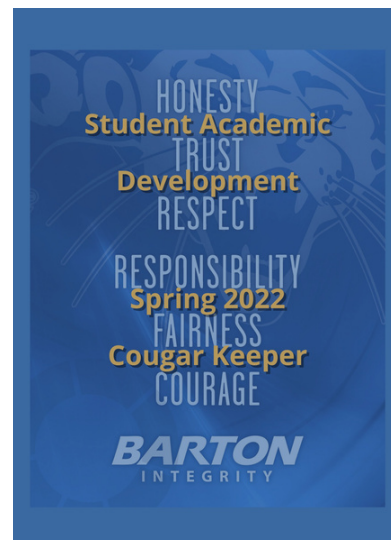
**4** Barton Playbook Courses  
**8** Student Seminars  
**14** Science Fridays  
**155** Zoom Classes

## NEW IN '22: THE COUGAR KEEPER

The Cougar Keeper is a student planner built specifically to support Barton students through their academic semesters. During the Spring 2022 semester, Student Academic Development is piloting the use of this planner in Academic Coaching sessions to aid students in their development of time management skills, academic planning, and organization of individualized academic resources.

The Cougar Keeper is built to follow the Barton calendar, and highlights important enrollment and student event dates. The weekly agenda pages are partnered with focused reflections to assist students as they develop their use of academic processes. Additional sections included academic planning and Academic Resources. All sections have been developed to highlight the resources and processes specific to the Barton student.

Student use and evaluation of the Cougar Keeper will be used for the development of a planner that spans the complete academic year for AY22-23.



# ACADEMIC MENTOR KELLEY SCOTT JOINS THE ADC!

Kelley Scott joins Student Academic Development after owning a dance studio in Great Bend for 20 years. Her experience working with students to meet individual goals coupled with her diverse educational background made her an excellent candidate for the Mentor Position.

Kelley received a Bachelor's of Theatre and Dance as well as a Bachelor's of Political Science from Kansas State University. She then went on to receive a Master's in Landscape Architecture from K-State. While in graduate school, Kelley worked with the College of Design's Academic Support class, mentoring students as they met individual academic goals. Kelley has also taught for Ballet for Barton Community College.

She has an appreciation for the struggles students can face and looks forward to working with students as individuals on their educational journey: "I'd like to say that one of the reasons I was hired was that I know where [students] are coming from in terms of academic frustration. I was not the best college student in terms of grades because I could never figure out what I wanted to be when I grew up." Learning how to find academic success and the willingness to help students along that path, make her an excellent mentor. An avid sports fan, Kelley enjoys playing basketball (she played her senior year at K-State!) and pickleball.



## SPRING 2022 STUDENT SEMINARS

Thursday, January 13, 7 pm, CST	Planning for Success
Monday, January 25, 7 pm, CST	Taking Notes
Thursday, January 27, 7 pm, CST	Planning for Success
Thursday, February 10, 7 pm, CST	Online Course Tips
Tuesday, February 15, 7 pm, CST	Forming a Study Group
Thursday, February 24, 7 pm, CST	Organizing Study Materials
Monday, March, 7 pm, CST	Study Skills
Tuesday, March 22, 7 pm, CST	Taking Notes
Thursday, April 7, 7 pm, CST	Study Skills
Monday, April 11, 7 pm, CST	The Finals Countdown
Tuesday, April 19 7 pm, CST	Online Course Tips

All Seminars are presented in the ADC and via Zoom. Links will be distributed to students via Canvas Resource Shell

## IN THE SPIRIT OF COLLABORATION

The Academic Development Center could not enjoy its success and support students without the support and collaboration of so many departments and individual people across the institution. I would like to take this opportunity to thank every person, but the list would too long. Instead I offer a list of departments or programs that have been instrumental to our growth:

*Cougar Supply Den  
Barton Communications Dept.  
Shafer Art Gallery  
Academic Integrity Council  
Student Services  
SSS Tutoring Lab  
Academic Advisement  
The Center for Innovation & Excellence  
Vice Presidents' Offices  
Ft. Riley & Ft. Leavenworth Student Support Offices  
Counseling Services  
Information Services*

*\*\*To the many individuals who remain unnamed, my sincerest gratitude is yours.\*\**

## CONTACT STUDENT ACADEMIC DEVELOPMENT

Student Academic Development Center is always interested in learning how we can assist students or partner with other offices on campus. If you would like to refer a student to receive Academic Coaching, or to participate in guided study, or if you have an idea for a co-curricular, athletic team, or course-specific workshop sessions, please reach out. We look forward to hearing from you!

*Stephanie Joiner, Director of Student Academic Development*  
[ADC@bartonccc.edu](mailto:ADC@bartonccc.edu)

**Hours of Operation: Mon.-Thurs: 8 am to 8 pm; Fri: 8 am to 4:30 pm**