



## *HLC Accreditation Evidence*

- Examples: Advisory Board Minutes

URL:

Office of Origin:

- Vice President of Instruction

Contact(s):

- Dean of Workforce Training and Community Education

**Business Advisory Board Meeting  
Meeting Agenda & Minutes**

<b>Team Name:</b>	Business Department	<b>Date:</b>	March 18, 2021
<b>Process/Project:</b>	Advisory Board Meeting	<b>Time:</b>	12:00 pm
<b>Recorder:</b>	Renetta Furrow	<b>Place:</b>	Zoom

<b>Meeting Facilitators: Kathy Boeger</b>			
<b>Advisory Board Members:</b>			
<b>Name</b>	<b>Business</b>	<b>Title</b>	<b>Present</b>
Vickie Dreiling	Adams Brown	CPA	X
Brenda Kaiser	Fuller Industries	Human Resource Manager	X
Rita Kurtz	Carr Auction & Real Estate	Real Estate Broker	X
Lynda Jamison	Adams Brown	Human Resources Manager	X
Lindsay Schartz	Plains State Bank	Senior Risk Manager	X
Andrea Bauer	USD 428	Public Information Officer	
Gene Manweiler		retired	
Kim Mitchell	10 <sup>th</sup> Street Eye Care	Office Manager	
Regan Reif	Wheatland Electric		
Emily Goad	Great Bend Convention & Visitors Bureau	Visitor Service Coordinator	X
Christina Hayes	City of Great Bend	Community Coordinator	X
Ana Hayson	Rana Luna Boutique	Owner	
Jenna Hoffman	Barton Community College	Assistant Director, Human Resources	
Amy Habiger	Yours Truly LLC		
Sammy Grollmes	Bling	Director of Operations	
Sally Mauler	Buckle	Manager	
Matt Koch	Edward Jones	Financial Advisor	
Jordan Klima	FDIC	Financial Institution Specialist	X
Anna Hammond	Rosewood Services	Business Development	
CamieHlavaty	Landmark National Bank	Assistant Vice President	X
Brian Carlton	Innovative Livestock Services	Cattle Accountant	X
Laura Klima	Danceography	Owner	

A J Chrest	AFLAC	District Coordinator	X
Nicole Helfrich	Fuller Industries	Payroll Specialist	X
Sara Hayden	Great Bend Economic Development	President	X
Mary Foley	Barton Community College	Executive Director, WTED	X
Kathy Kottas	Barton Community College	Dean, WTCE	X
Elaine Simmons	Barton Community College	Vice President of Instruction	X

Agenda: Key Discussion Points	Action Items	Actions Taken
<b>Topic 1: Introductions</b>		Students Ryonna McWilliams, Hayley Chamberlain
<b>Topic 2: Student Reports</b>	PTK CSO SPARK	<p>Reports by Ryonna McWilliams and Hayley Chamberlain: One of the student activities last fall semester was Christmas cookie decorating for Barton students. They took all of the COVID precautions and took extra cookies to Medical Lodges and Almost Home. Because it was popular, they plan to decorate Easter cookies in April. Cookies will be taken to the area schools to thank the teachers and staff for all their work through the pandemic.</p> <p>Club members participated recently in business tours in Great Bend including the Rec Center, Marmies, and Playa Azul. Someone at each site talked about how they got started and shared some interesting details on how they conduct business.</p> <p>CSO marked Veterans Day by staking flags along walkways by the library.</p> <p>Fundraisers include Sonic deliveries and T-shirt sales.</p> <p>Walmart donates school supplies to the Dream Center at the end of the season. PTK and the Early Childhood Education group organized and distributed the supplies to area schools.</p>

		<p>New this year is cords for graduation for CSO and SPARK graduates. To be eligible they must earn points for participation.</p>
<p><b>Topic 3: Program Updates</b></p>	<p>Open Educational Resources</p>	<p>Kathy has been working hard to move most of her classes to OER (low cost or no cost textbook). Each chapter of the textbook is available as a pdf. Classes must be OER certified from Barton. Kathy hopes to be certified by fall.</p> <p>Fort Riley and Fort Leavenworth will be able to Zoom into Kathy's classes this coming spring. This will enable distance students options other than BartOnline. Some classes will be offered as Live Online – only Zoom, no face to face students.</p> <p>Instructional Excellence Academy. Kathy is taking over leadership of this Academy because the former instructor changed positions. She surveyed students about their experiences with Zoom and presented what she learned at IE Academy. Advisory Board members would like to see results of that survey.</p> <p>Student mock interviews are coming up in April. Kathy is sending out an email to board members and campus employees asking for volunteers. This time there will be an offering with some flexibility of date and time in scheduling as well as options for face to face and zoom interviews on April 12 and 13. Lynda appreciates that Kathy requires the mock interview. Jordan suggested an option for an interview with a panel.</p>
<p><b>Topic 4: Recruiting</b></p>	<p>Virtual Career Fair Jr and Sr Days</p>	<p>During Senior Day, visiting students interacted with Barton students from all kinds of backgrounds.</p> <p>Some of Kathy's Business students created three minute videos about their experiences at Barton to use on the Virtual</p>

		<p>Career Fair website. Board members are welcome to view the Virtual Career Fair through May.</p> <p>Jr. Day will take place April 14 with a limit of 150 students.</p> <p>Michelle Kaiser, Chief Information Technology Officer, came to some of Kathy's classes and asked students what they wanted in the Portal. The new and improved Portal is up and running.</p>
<b>Topic 5: Curriculum Review</b>	AAS & Certificate Curriculum	<p>Entrepreneurship has some completers. That certificate is part of Business Management and Leadership AAS program. It is hope that receiving their certificate will help them to go on and finish the degree.</p> <p>Members reviewed the curriculum templates and voted to approve to keep them as is.</p>
<b>Topic 6: Advisory Board Survey</b>		<p>The annual Advisory Board Survey will be sent out to Board Members along with minutes as soon as possible.</p>
<b>Topic 7: Comments: Kathy Kottas, Dean, Mary Foley, ED, V.P. Elaine Simmons and Board Members</b>		<p>Barton has been sub-awarded a Lumina grant in partnership with KSU and FHSU to work on military articulations. Barton has done a lot of work with the Army, but will now look at other branches of the military. Business Management and Leadership has been selected as a program to articulate. We will need to determine how to give some credit for military experience. The goal is to help military personnel to advance through a four-year degree.</p> <p>Elaine recognizes Kathy's leadership and hard work on new initiatives during the pandemic. The college has monitored performance, worked on engagement activities, and other new initiatives and is proud of the progress and accomplishments of its students and employees. Thanks also to the board members for all of their wonderful support.</p>
<b>Next Meeting: TBD (Zoom)</b>		

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**Barton Core Priorities/Strategic Plan Goals**

**Drive Student Success**

1. Increase student retention and completion
2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

3. Enhance Internal Communication
4. Enhance External Communication

**Emphasize Institutional Effectiveness**

5. Initiate periodic review of the Mission Statement and Vision Statement.
6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

**Optimize Employee Experience**

7. Develop more consistent & robust employee orientation.
8. Enhance professional development system

**Business Advisory Board Meeting  
Meeting Agenda & Minutes**

<b>Team Name:</b>	Business Department	<b>Date:</b>	November 12, 2021
<b>Process/Project:</b>	Advisory Board Meeting	<b>Time:</b>	12:00 pm
<b>Recorder:</b>	Renetta Furrow	<b>Place:</b>	Zoom/T103

<b>Meeting Facilitators: Kathy Boeger</b>			
<b>Advisory Board Members:</b>			
<b>Name</b>	<b>Business</b>	<b>Title</b>	<b>Present</b>
Vickie Dreiling	Adams Brown	CPA	X
Brenda Kaiser	Fuller Industries	Human Resource Manager	X
Rita Kurtz	Carr Auction & Real Estate	Real Estate Broker	X
Lynda Jamison	Adams Brown	Human Resources Manager	X
Lindsay Schartz	Plains State Bank	Senior Risk Manager	X
Andrea Bauer	USD 428	Public Information Officer	
Gene Manweiler		Retired	
Regan Reif	Wheatland Electric		
Emily Goad	Great Bend Convention & Visitors Bureau	Visitor Service Coordinator	
Christina Hayes	City of Great Bend	Community Coordinator	
Ana Hayson	Rana Luna Boutique	Owner	X
Jenna Hoffman	Barton Community College	Assistant Director, Human Resources	X
Amy Habiger	Yours Truly LLC		
Sammy Grollmes	Bling	Director of Operations	
Sally Mauler	Buckle	Manager	
Matt Koch	Edward Jones	Financial Advisor	
Jordan Klima	FDIC	Financial Institution Specialist	X
Anna Hammond	Rosewood Services	Business Development	
Camie Hlavaty	Landmark National Bank	Assistant Vice President	
Brian Carlton	Innovative Livestock Services	Cattle Accountant	X
A J Chrest	AFLAC	District Coordinator	
Nicole Helfrich	Fuller Industries	Payroll Specialist	X

Sara Hayden	Great Bend Economic Development	President	X
Mary Foley	Barton Community College	Executive Director, WTED	X
Kathy Kottas	Barton Community College	Dean, WTCE	X
Elaine Simmons	Barton Community College	Vice President of Instruction	
Deanna Heier	Barton Community College	Instructor, Business Computer Management	X
<b>Agenda: Key Discussion Points</b>	<b>Action Items</b>	<b>Actions Taken</b>	
<b>Topic 1: Introductions</b>		Guests: Danika Bielek, Lindsey Bogner, Coleen Cape, Barton student: Andrea Morales	
<b>Topic 2: Possible Arts Management Certificate – Danika Bielek</b>		Danika Bielek, Barton’s dance instructor, came to tell the advisory board members about a new certificate program in arts management. Many graduates in various arts programs will go on to open their own studios/schools/galleries and need some management knowledge. She is looking for people who would co-teach or guest-teach in specific topics. Anyone interested in helping or may have ideas of someone else who may be interested should contact Danika.	
<b>Topic 3: Schmidt Foundation Business Scholarship – Lindsey &amp; Coleen</b>		Lindsay and Coleen announced that the Schmidt Foundation will be awarding five, \$10,000 scholarships to Barton students majoring in some area of business. The scholarship will be spread over two years, \$2500 each semester. Students will be paired with a local business mentor and will be evaluated by the mentor periodically. They are looking for businesses within Barton’s service area that may want to participate. There will be an interview selection process and the scholarship will be awarded beginning fall 2022.  The Foundation has also awarded the Business Department with a mini grant to fund a trip to Kansas	

		City to visit the Kaufman Center and Arrowhead Stadium for CSO/Spark members.
<b>Topic 3: Student Reports</b>	PTK CSO SPARK	<p>Kathy and Andrea Morales reported on CSO/Spark fundraising activities. They will be selling raffle tickets for donated prizes. Proceeds will go to purchasing blankets for the Cancer Center, sponsoring an Angel Tree and a single parent family for Christmas. More information will be forwarded to advisory board members soon.</p> <p>PTK has a new co-sponsor – Jo Harrington. This group will be creating craft kits and goody bags to area nursing homes during upcoming holidays.</p>
<b>Topic 4: Program Updates</b>	Barton/Fort Riley classes Open Educational Resources (OER)	<p>Kathy will be teaching accounting classes Live Online in the afternoons in the spring semester for students at Fort Riley, Fort Leavenworth and any other location.</p> <p>Kathy has one class that is certified as OER and is working on several more. Deanna Heier is working on a class that will soon be ready for approval as well.</p>
<b>Topic 5: Recruiting</b>	Virtual Career Fair - Feb Jr. Day – Feb 16 Sr. Day – Nov 17	The Career Fair will be wholly virtual again this year. Barton instructors are working on preparing new videos.
<b>Topic 6: Comments: Kathy Kottas, Dean, Mary Foley, ED, V.P. Elaine Simmons and Board Members</b>		<p>Mary announced new initiatives on campus. The Information Technology Department is working on a Cyber Security Certificate which will be all online and will hopefully be ready for fall 2022. Barton will be asking for Promise Act eligibility.</p> <p>A Carpentry program will be new on campus in January and the Plumbing program is nearing full approval and should also begin in January.</p> <p>Two grants have been awarded to Barton to expand the welding program which will double the size and number of students that we can serve.</p>

		<p>The Kansas Promise Act is a new scholarship program introduced by KBOR to promote Technical Education in the state. Recipients will be required to sign an agreement to stay in Kansas for at least two years. Several of Barton’s technical programs are eligible unfortunately Business is not one of them. More information about the Kansas Promise Act is on the main page of Barton’s website.</p>
<p><b>Next Meeting: April 22, 2022</b></p>		

**Barton Core Priorities/Strategic Plan Goals**

**Drive Student Success**

1. Increase student retention and completion
2. Enhance the Quality of Teaching and Learning

**Cultivate Community Engagement**

3. Enhance Internal Communication
4. Enhance External Communication

**Emphasize Institutional Effectiveness**

5. Initiate periodic review of the Mission Statement and Vision Statement.
6. Through professional development, identify and create a training for understanding and use of process improvement methodologies.

**Optimize Employee Experience**

7. Develop more consistent & robust employee orientation.
8. Enhance professional development system

**Fall 2021 Advisory Board Meeting  
Meeting Minutes**

**November 05, 2021**

<b>Advisory Board Members</b>			
<b>Name</b>	<b>Business</b>	<b>Title</b>	<b>Present</b>
Karen Winkelman	Barton County Health Department	Staff Nurse	
Paulette Soupiset	Clara Barton Hospital	Director of Nursing	
Meredith Joiner	Ellinwood District Hospital	Clinic Administrator	
Jill Ritchie	Ellinwood District Hospital	Director of Nursing	<b>X</b>
Tanya Pike	Ellinwood District Hospital	RN Nursing Supervisor	<b>X</b>
Amy Ranker	Ellsworth County Medical Center	Director of Nursing	
Donita Wolf	Golden Belt Home & Hospice	Manager	
Missy Warner	Great Bend Children's Clinic	Registered Nurse	
Jennifer Peirano	Hays Med,	Education Supervisor	<b>X</b>
Joyce Mattison	Hays Med,	Director of Inpatient NSG Services	<b>X</b>
Rebecca Leiker	Larned State Hospital	Director of Nursing	<b>X</b>
Becky Lemuz	Larned State Hospital	Assistant Director of Nursing	

Amy Suppes	Locust Grove Village	Director of Nursing	
Cindy Burton	University of Kansas Health System Pawnee Valley	Director of Nursing	<b>X</b>
Judy Hodgson	Rice County Hospital District #1	Chief Nursing Officer	<b>X</b>
Debby Scott	Rice County Hospital District #1	Staff Registered Nurse	
Angie Taylor	Rice County Hospital District #1	Education Coordinator	<b>X</b>
Melissa Jensen	University of Kansas Health System Great Bend Campus	Director of Nursing	<b>X</b>
Roberta Guthrie	University of Kansas Health System Great Bend Campus	LPN OB GYN	
Mary Al-Khazraji	University of Kansas Health System GB	Perioperative Director	
Jeri Grove	University of Kansas Health System GB	Clinical Specialist	<b>X</b>
Megan Johns	University of Kansas Health System GB	OR Manager	
Stephanie Oglesbee	University of Kansas Health System Great Bend Campus	Nurse Educator	
Debra Higgins	University of Kansas Health System Great Bend Campus	Represents Family Crisis Center	
Brandi Demel		RN	
Jacque Disque	McPherson Hospital	RN	<b>X</b>

Sheila Hein	University of Kansas Health System Great Bend	ARNP	<b>X</b>
Patricia Kirmer	Retired	RN, BSN	
Teddy Williamson	Retired	Parish Nurse	<b>X</b>
Deanna Carr	Adjunct Faculty	MSN, RN	
Kayla Reeves	Adjunct Faculty	BSN, RN	

<b>Name</b>	<b>Title</b>	<b>Present</b>
Elaine Simmons	Vice President of Instruction	
Dr. Kathy Kottas	Dean of Workforce Training and Community Education	<b>X</b>
Chris Baker	Executive Director of Healthcare and Public Service Education	<b>X</b>
Rena Skelton, MSN, RN	Director of Nursing Education	<b>X</b>
Dianna Holguin, BSN, RN	Instructor	<b>X</b>
Kara Brauer MSN, RN	Instructor	<b>X</b>
Brittany Fanshier BSN, RN	Instructor	<b>X</b>
Jill Lawson MSN, APRN-FNP	Instructor	

Diane McReynolds, BS, RN	Instructor	X
Kendra Barker, MSN, RN	Instructor	X
Kristin Steele BSN, RN	Simulation Coordinator	X
Malia Sullivan, RN	Instructor	X
Carla Enstrom	Secretary	X
Sara Hoff, BSN, RN	Nursing Remediation	X
Krystall Barnes	Perkins Coordinator	

TOPIC	DISCUSSION/ACTION ITEMS	ACTIONS TAKEN
Welcome	RS called meeting to order and welcomed everyone. Congratulated BF on MSN completion.	Information only
Introductions	Everyone present introduced self and title	
Chris Baker Executive Director  Dr. Kottas Dean of WTCE	CB Welcomed and thanked attendees.  Dr. K updated attendees on the WTCE happenings and growth including plumbing, welding, and cybersecurity. Informed of Kansas Promise Act scholarship available to KS residence 21 and above and encouraged to share with staff.	Information only
Program outcomes	KS shared Program Outcome data for Cohort 2020 and Cohort 2021. Handout provided to attendees. 1. PN completion rate for 3 and 4 semesters 2. RN completion rate for 2 and 3 semesters 3. NCLEX first-time pass rates	Information only See attached handout

	<p>NCLEX-PN Pass Rates -2021 – 100% (22/22) National Average – 82% ( per Mountain Measurement)</p> <p>NCLEX-RN Pass Rates 2021 – 82.6% (19/23) waiting on 1 to test. National Average – 85% (per Mountain Measurement)</p> <p>4. Job placement rate within 12 months of graduation</p> <p>5. Student Survey response rating to program preparation for entry level nursing position.</p> <p>6. Employer Survey response rating to performance of program completers as employees.</p> <p>Survey data for cohort 2021 pending as survey went out in late October.</p>	
<b>Pratt Satellite Program</b>	RS informed that Barton Nursing plans to collaborate with Pratt College to offer a live-online Barton ADN program at Pratt Campus beginning Fall of 2022 pending ACEN approval.	Barton Nursing awaits ACEN approval prior to proceeding with collaboration.
<b>New Articulation Agreements</b>	<p>RS gave updates on two new articulation agreements.</p> <p>Bethel – gives Barton graduates 20% discount per credit hour</p> <p>Grantham – located in Lenexa, offers HEROs program which offers nurses reduced tuition on advanced degrees.</p>	Attendees are encouraged to share information with staff.
<b>IV Therapy Required</b>	RS requested input from attendees on thoughts regarding the requirement of ADN applicants to have IV certification. Informed that Pratt and Barton both provide IV therapy as part of the PN	Attendee vote 9/9 and poll 5/5. All 100% in agreement with requiring IV certification as a requirement on ADN application.

	<p>curriculum so graduates are IV certified. Benefits of requiring IV certification include more in depth focus of advanced IV skills compared to current basic skills review. Vote is cast among attendees and a poll for those on Zoom. No concerns voiced.</p>	<p>Requirement for IV certification will begin for Fall 2022 ADN applicants.</p>
<b>Covid Update</b>	<p>See Hot Topics below</p>	
<b>Current Enrollment</b>	<p>PN – 34 Current students  Started semester with 43 – 37 Generic  6 Returners  38 women; 5 men  Withdrawals – 2: 2 Personal, 7 Academic  ADN – 33 Current students  Started semester with 36 – 27 Generic  9 Transfer  34 women; 2 men  Withdrawals – 1 personal; 1 academic</p>	<p>Information only</p>
<b>State Numbers for Kansas Nursing Programs 2020-2021</b>	<p>RS shared the following information:    ADN Program Admission – 1144 students  Graduates – 858 (82.51% completion)  Attrition – 260 total, Academic 172; Personal; 51,  Enrollment was down 1 student compared to last year 1144 vs 1145    PN Program Admission – 1020 students  Graduates – 709 (89.64% completion)  Attrition – 183 total, Academic 132; Personal 51;</p>	<p>Information only</p>

	Enrollment was down 87 students compared to last year 1107 vs 1020	
<b>Application Deadlines</b>	<p>Priority Deadline – January 31, 2022  Secondary Deadline – March 1, 2022</p> <p>RS to announce cohort 2023 mid-March</p>	Applications will be accepted online until March 1, 2022 and cohort 2023 will be announced mid-march.
<b>Recruitment</b>	<p>JAG-K-Great Bend High School – 3 groups of students toured through the Department to learn about nursing program.</p> <p>Summer Healthcare class from Skyline High School – RS provided students exposure to nursing.</p> <p>Senior day is November 17 – currently 200 students signed up to attend.</p>	The College and Department will continue to recruit students to healthcare.
<b>Faculty Development</b>	<p>KSBN/KBOR Nurse Educator Conference  July 29, 30, 31<sup>st</sup> in Wichita</p> <p>Nuts/Bolts</p> <p>KCADNE Fall Forum – All Faculty (minus JL); included information on incivility in nursing and ways to incorporate NextGen into teaching.</p> <p>ACEN Virtual Self-Study Forum – RS attended virtual conference and states we are on track with our self-study.</p>	Faculty will continue to participate in professional development opportunities.
<b>BCC Foundation Mini Grants</b>	Ms. McReynolds- handwashing black light. Voices plan to use when teaching infection control and aseptic techniques.	Faculty will continue to apply for mini-grant opportunities to improve tools for teaching.

	Mrs. Fanshier- wigs for manikins. Voices plans to incorporate wigs to increase the fidelity of current simulations.	
Accreditation Site Visits	<p>Accreditation Commission for Education in Nursing February 22, 23, 24</p> <p>RS informed partners that surveyors will need to meet with clinical partners either by Zoom or in-person. By a show of hands, there is interest in participating in this by our clinical partners. RS will notify them via email when times, dates, and places are decided on.</p>	Faculty will continue to prepare for site visits.
Hot Topics	<p>Discussions had regarding recent mandate for proof of COVID vaccination initiation by 12-2021 to those working in facilities with over 100 employees who receive federal funding. This includes most clinical partners, especially critical access hospitals. Concerns voiced regarding inability to lose federal funding and employees.</p> <p>It is unknown at this time if students will be required to have proof of COVID vaccination to enter outside clinical facilities. Clinical partners predict that if employees are required, then students will be too.</p>	<p>Clinical partners will communicate with the Department if COVID vaccinations are required to enter the facility. Faculty will continue to take students to outside clinical experiences until further directions have been received.</p> <p>The Department will continue to encourage measures to keep the student and the patient free from harm, and discuss recent mandate with all students.</p>

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5. Initiate periodic review of the Mission Statement and Vision Statement.
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**Optimize Employee Experience**

7. Develop more consistent & robust employee orientation.
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**Spring 2021 Advisory Board Meeting  
Meeting Agenda  
April 23, 2021**

<b>Advisory Board Members</b>			
<b>Name</b>	<b>Business</b>	<b>Title</b>	<b>Present</b>
<b>Karen Winkelman</b>	Barton County Health Department	Staff Nurse	
<b>Kim Tutak</b>	Clara Barton Hospital	Perioperative	
<b>Paulette Soupiset</b>	Clara Barton Hospital	Director of Nursing	
<b>Meredith Joiner</b>	Ellinwood District Hospital	Clinic Administrator	
<b>Jill Ritchie</b>	Ellinwood District Hospital	Director of Nursing	<b>X</b>
<b>Cassie Stevenson</b>	Ellinwood District Hospital	Staff Registered Nurse	<b>X</b>
<b>Amy Ranker</b>	Ellsworth County Medical Center	Director of Nursing	
<b>Donita Wolf</b>	Golden Belt Home & Hospice	Manager	<b>X</b>
<b>Missy Warner</b>	Great Bend Children's Clinic	Registered Nurse	
<b>Shari Hertel</b>	Hays Med, part of the University of Kansas Health System	Education Supervisor	<b>X</b>
<b>Joyce Mattison</b>	Hays Med, part of the University of Kansas Health System	Director of Inpatient NSG Services	<b>X</b>

<b>Rebecca Scripsick</b>	Larned State Hospital	Director of Nursing	
<b>Kendra Barker</b>	Larned State Hospital	Assistant Director of Nursing	
<b>Diana Holguin</b>	Larned State Hospital	Assistant Director of Nursing	
<b>Becky Lemuz</b>	Larned State Hospital	Assistant Director of Nursing	
<b>Amy Suppes</b>	Locust Grove Village	Director of Nursing	
<b>Cindy Burton</b>	University of Kansas Health System Pawnee Valley	Director of Nursing	
<b>Judy Hodgson</b>	Rice County Hospital District #1	Chief Nursing Officer	
<b>Angie Taylor</b>	Rice County Hospital District #1	Education Coordinator	
<b>Debby Scott</b>	Rice County Hospital District #1	Staff Registered Nurse	
<b>Roberta Guthrie</b>	University of Kansas Health System Great Bend Campus	LPN OB GYN	<b>X</b>
<b>Melissa Jensen</b>	University of Kansas Health System Great Bend Campus	Director of Nursing	
<b>Jefferey Fliss</b>	University of Kansas Health System Great Bend Campus	Med. Surg. Nurse Manager	<b>X</b>
<b>Mary Al-Khazraji</b>	University of Kansas Health System GB	Perioperative Director	
<b>Jeri Grove</b>	University of Kansas Health System GB	Clinical Specialist	<b>X</b>

<b>Megan Johns</b>	University of Kansas Health System GB	OR manager	
<b>Stephanie Oglesbee</b>	University of Kansas Health System GB	Nurse Educator	<b>X</b>
<b>Peggy Trarbach</b>	Woodhaven Care Center	Director of Nursing	
<b>Debra Higgins</b>	University of Kansas Health System Great Bend Campus	Represents Family Crisis Center	
<b>Brandi Demel</b>		RN	
<b>Jacquie Disque</b>	McPherson Hospital	RN	<b>X</b>
<b>Sheila Hein</b>	University of Kansas Health System Great Bend	ARNP	<b>X</b>
<b>Patricia Kirmer</b>	Retired	RN, BSN	
<b>Teddy Williamson</b>	Retired	Parish Nurse	
<b>Krystall Barnes</b>	Perkins Coordinator		<b>X</b>
<b>Susan Bauer</b>	Adjunct Faculty	MSN, RN	
<b>Deanna Carr</b>	Adjunct Faculty	MSN, RN	

Name	Title	Present
Rena Skelton	Director of Nursing Education	X
Brenda Glendenning MN, RN	Assistant Director of Nursing/Simulation Coordinator	X
Kara Brauer MSN, RN	Instructor	X
Brittany Fanshier BSN, RN	Instructor	X
Jill Lawson MSN, APRN-FNP	Instructor	X
Diane McReynolds	Instructor	X
Shannon Schreiner BSN, RN, PCCN	Instructor	At Via Christi doing clinical with students
Kristin Steele BSN, RN	Instructor	X
Malia Sullivan	Secretary	X
Dr. Kathy Kottas	Dean of WTCE	X
Elaine Simmons	VP of Instruction	X
Sara Hoff	Nursing Remediation	X

TOPIC	DISCUSSION/ACTION ITEMS	ACTIONS TAKEN
Welcome	Welcome to everyone	
Items for Calendar	May 14, 2021 – Nursing Pinning Celebration 2:30 PM – Fine Arts Auditorium View on Barton Facebook page	RS informed advisory board a change in the streaming format from the Barton Facebook page to youtube. Youtube address provided.
Program Updates	NCLEX-PN Live Review – May 10 and 11, 2021 NCLEX-RN Live Review – May 10-12, 2021  Classes for 2021-2022 accepted: PN – 55 (full-24 & conditional -31); 11 on the alternate list ADN – 41 (full-12 & conditional-29)	Information only
VP Update – Elaine Simmons	Thanked advisory board for their service to the college. Reported on the various celebrations: <ul style="list-style-type: none"> <li>- Ft. Riley Honors students</li> <li>- Assessment Institute participants</li> <li>- Leadership Institute participants</li> <li>- Commencement – Great Bend campus on May 14<sup>th</sup> with limited seating (social distancing)</li> </ul> Hopeful to resume all celebrations in-person over the next year.	Information only
Program Outcomes Updates Brenda Glendenning	<ol style="list-style-type: none"> <li>1. PN Program Completion</li> <li>2. ADN Program Completion</li> <li>3. Licensure Pass Rate</li> </ol>	BG explained and provided data results for each of the Outcomes for the PN and ADN programs.

	<p>4. Job Placement Rate</p> <p>5. Student Satisfaction</p> <p>6. Employer Satisfaction</p>	
<p><b>Grammar project</b> Brittany Fanshier/Diane McReynolds</p>	<p>Shared the use of grammar modules through Kahn academy in PN Transition into Nursing course. Faculty believe it has been helpful as a resource to improve students' grammar skills.</p>	<p>Plan for continued use of grammar modules.</p>
<p><b>Mountain Measurement</b> Brenda Glendenning</p>	<p>Shared and explained aggregated/trended data results from the following program reports:</p> <ul style="list-style-type: none"> <li>- Client Needs Category</li> <li>- Health Alterations Category</li> </ul> <p>Based on data results, discussed areas for growth in the curriculum.</p>	<p>Plan for continued use of Mountain Measurement program reports for program evaluation.</p> <p>RS shared site visit dates for ACEN (ADN program) and KSBN (ADN &amp; PN programs) – February 22-24, 2022.</p>
<p><b>Dean's update</b> Dr. Kottas</p>	<p>Thanked Advisory Board members for their service during the Covid pandemic.</p> <p>Shared information regarding the 6<sup>th</sup> annual Career Fair</p> <ul style="list-style-type: none"> <li>- Offered virtually.</li> <li>- Link opened in February and will remain open through the month of May.</li> </ul> <p>Fall courses – hope to look as normal as possible with live attendance.</p> <p>Has seen a dip in enrollment which is believed to be related to the Covid pandemic.</p>	<p>Information only</p>

	Essential Skills – Instruction of Essential Skills to students have gone college-wide	
PN IV therapy update Kristin Steele/Malia Sullivan	<p>KS &amp; MS explained the integration of IV therapy theory content/skills for the first time throughout the PN curriculum.</p> <p>KS &amp; MS shared that clinical sites have been very helpful with providing students with multiple opportunities to strengthen their IV skills.</p>	MS commented they have learned from this first offering areas that could be improved upon in subsequent years.
Recruitment Activities Rena Skelton	<p>BCC Junior Day (41 students) – on campus Included students interested in nursing</p> <p>JAG-K (260 students) – on campus Included students with multiple career interests</p> <p>Wellness Expo – Great Bend Convention Center Booth staffed by faculty and students from Nursing Club:</p> <ul style="list-style-type: none"> <li>Provided blood pressure checks</li> <li>Teddy Bear Clinic for kids</li> </ul> <p>Virtual Career Fair- submitted short video regarding career opportunities in nursing</p>	Hopeful to resume all recruitment activities in-person over the next year.
Professional Development Kara Brauer	<p>Virtual Nurse Tim conference for all employees</p> <ul style="list-style-type: none"> <li>- KB reported the focus of this conference was the upcoming changes on the NCLEX exams in 2023. The focus of the exam will be evaluating clinical judgement through the use of clinical scenario based questions and using alternate formats of questioning.</li> </ul>	Faculty will continue to evaluate curriculum and testing to prepare students for the new NCLEX testing format.

	Clinical Teaching Institute will be this summer	
National Student Nurse conf. Mrs. Lawson	<p>Nursing Club Activities:</p> <ul style="list-style-type: none"> <li>- 8 students participated in conference</li> <li>- Assisted College Nurse with campus flu shots for students/employees</li> <li>- Participated in Wellness Expo</li> </ul>	Information only
Perkins Survey-Krystall Barnes	<p><a href="#">Advisory Board Perkins Survey</a></p> <p>KB explained the use of the Advisory Board Perkins Survey with program evaluation</p>	RS encouraged advisory board members to complete the survey. Link provided.
Sim Coordinator Update Brenda Glendenning	<p>BG provided information regarding equipment purchased with Perkins reserve funds that will be used to enhance skills/simulation instruction:</p> <ul style="list-style-type: none"> <li>- 2 rhythm generators</li> <li>- 3 Plum A+ IV pumps</li> <li>- 3 Advanced IV arms</li> <li>- 4 SimPad Plus systems</li> </ul> <p>BG shared percentage of clinical hours provided by skills/simulation for each program:</p> <ul style="list-style-type: none"> <li>- ADN - 48%</li> <li>- PN – 47%</li> </ul> <p>BG shared examples of simulations included with each nursing course (exception: Fundamentals has only skills, no simulation).</p>	Continue to strengthen the use of quality simulation into the curriculum.

<p><b>Kansas Nursing Initiative Grant</b></p>	<p>Submission for FY21 completed  Will be used for:</p> <ul style="list-style-type: none"> <li>- Professional development</li> <li>- Guamard Susie – replace Sim Man</li> <li>- Consumable supplies</li> </ul>	<p>Continue to use grant for program improvement.</p>
<p><b>Curriculum Review</b></p>	<p>RS reviewed Curriculum Guides for the PN and ADN programs.  Advisory Board Members voted via Zoom poll to approve curriculum.</p>	<p>Vote Results:  ADN curriculum – 11/11 (100%) advisory board members approved curriculum.   PN curriculum - 11/11 (100%) advisory board members approved curriculum.</p>
<p><b>Articulation Agreement</b></p>	<p>Grantham and Bethel  Both universities provide RN to BSN completion program.  Bethel will provide a 25% discount to Barton graduates.</p>	<p>RS will meet with Grantham next week.  Continue to explore partnerships with universities to establish articulation agreements.</p>
<p><b>Hot Topics</b></p>	<p>Shari Hertel – Residency program has received accreditation.</p> <p>Jeff Fliss – Has open positions for LPN day and night shifts. His contract with TUKHS-Great Bend campus will end in May.</p> <p>Stephanie Oglesbee – commented on how adding IV therapy to the PN curriculum will ultimately benefit the hospital.</p>	

	<p>Jill Ritchie – Had just completed a Covid clinic. Also commented on the benefit of adding IV therapy to the PN curriculum.</p> <p>Cassie Stevenson – commented on how well the semester went with the students.</p> <p>Roberta Guthrie – voiced appreciation for the implementation of the Grammar modules in the curriculum.</p> <p>Jacque Disque – voiced interested in a student poll asking, “What are students looking for in employment?” and “When do students decide where they are going to work?” McPherson Hospital requires Agency Nurses to have Covid vaccine. There is an expected increase of deliveries by 40% over the next year at McPherson Hospital.</p> <p>Jeri Grove – Reinforced the importance of knowing correct application of restraints. Also commented on the benefit of adding IV therapy to the PN curriculum.</p>	
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**Drive Student Success**

1. *Improve Student Success and Completion*
2. *Enhance the Quality of Teaching and Learning*

### **Cultivate Community Engagement**

3. *Cultivate and Strengthen Partnerships*
4. *Reinforce Public Recognition of Barton Community College*
5. *Provide Cultural and Learning Experiences for the community*

### **Emphasize Institutional Effectiveness**

6. *Develop, enhance, and align business processes*
7. *Provide a welcoming and safe environment*

### **Optimize Employee Experience**

8. *Support a diverse culture in which employees are engaged and productive*