



HLC Accreditation Evidence

Barton Library Presentation – Barton Academic
Research Tools

URL:

Office of Origin: Vice President of Instruction

Contact(s):

- Director of Library and Archives

BART



**BARTON ACADEMIC
RESEARCH TOOLS**

Starting Your Research



**BEGIN YOUR RESEARCH
PROJECT**



LIBRARY

VS.

WEB

RESOURCE ACCESS:

On-Campus

Barton Library Website

See: [Research Resources](#)

No Username/Password

Off-Campus

Mobile APPS

Terminal Server

Barton Portal: Library Resources

(Coming Soon!)

Barton Library Resources & Services

- Circulation: Need Barton Photo ID w/Barcode
- Reference Assistance: Ask a Librarian!
- Reference Collection
- Interlibrary Loan (ILL): Books and Periodicals
- Reserve
- Microforms
- Current Periodicals (Magazines, Journals, Newspapers)
- Government Documents
- Printing and Scanning
- Quiet Rooms
- Book Returns
- **PLUS MORE!**

Choosing Your Topic



**CHOOSE AND NARROW YOUR
RESEARCH TOPIC**



Know your Assignment!

- ✓Types of resources
- ✓How many sources
- ✓Length of paper
- ✓Topic direction
- ✓Type of paper
- ✓Style or paper format
- ✓Assignment due date
- ✓Additional requirements

Topic Development

- **Narrow:**
 - **General: Careers, Education**
 - ✦ **Narrowed: Business Careers, Postsecondary Education**
 - **More Specific: Retail Management, Community college education**
 - **Narrow further by education, location, experience, gender, etc.**
- **Broaden:**
 - Sometimes your topic is too specific
- **Questions to ask:**
 - Why?
 - How?
 - What?

Brainstorm Search Words and/or Phrases



Keyword vs. Subject

- **Keyword:**
 - Searches for the specific word or phrase
- **Subject:**
 - Entire book or article will discuss the subject

Suggestions

- Don't simply begin your research
- Make a list
- Write down suggestions
- Synonyms
- Abbreviations
- Alternative spellings
- Etc.

Using the Catalog



**LEARN HOW TO USE THE
ONLINE CATALOG**

Barton Library Catalog



Kansas Library Catalog

- Search if unavailable at Barton Library
- Source to get citation information for ILL

Pathfinder Central

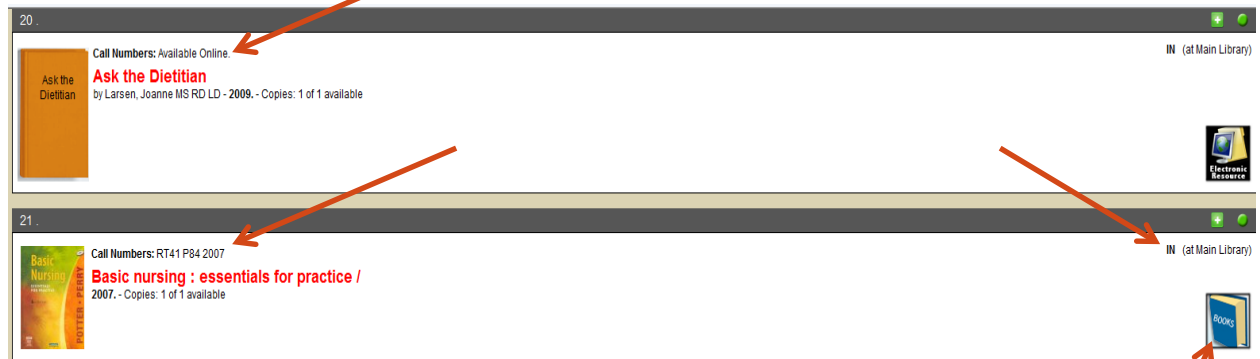
- Searches over 30 public libraries
- Includes Great Bend Public Library
- ILL



Barton Library

- ✓ LC Classification
- ✓ LC Classification Posters & Bookmarks
- ✓ Bookshelves are labeled with the first and last book
- ✓ Nonfiction – Starts on West side
- ✓ Fiction – short shelves on East side

• Barton Online Catalog



Finding Articles



**FIND ARTICLES USING
ELECTRONIC DATABASES**



Popular vs. Scholarly

Popular:

- ✓ Photographs
- ✓ Advertisements
- ✓ General Public
- ✓ Available at checkout
- ✓ Published weekly or monthly

Scholarly:

- ✓ In-depth articles
- ✓ Audience: scholars, researchers, or professionals
- ✓ Published monthly or quarterly
- ✓ As known as: Peer Reviewed

● Database Provides:

- Full text articles
- Abstract
- Citation

● Where are Barton Library Databases?

- Library Website: Research Resource
- Barton Portal: Library Resources

● Database Types:

- General
- Subject or Specific

Database Searching



Search Types

- **Basic:**
 - One search box
- **Advanced:**
 - Multiple search boxes
 - Limiters
 - ✦ Year
 - ✦ Scholarly
 - ✦ Full text

Booleans

- **And:**
 - Combines search words
 - Results are more specific
- **Or:**
 - Searches both separately
 - More results
- **Not:**
 - Eliminates a specific topic from results

Using the Web



**LEARN HOW TO USE THE
WEB FOR RESEARCH**

The Web



Strengths:

- Current information
- Professional organizations
- Blogs
- Job Hunting
- Travel Services
- Shopping

Weaknesses:

- Inaccurate
- Biased
- Hard to find information
- Hard to evaluate creditibility
- Not organized
- Not an academic creditble source

Library Electronic Resources



Strengths:

- Library pays for access
- Information chosen and reviewed by database hosts and librarians
- Organized

Weaknesses:

- Information may not be as current
- Amount of information may be limited
- Access is restricted



S.T.A.R.T.

- ✓ **SCOPE** – Coverage
- ✓ **TREATMENT** – Accuracy, Objectivity
- ✓ **AUTHORITY** – Identified?
- ✓ **RELEVANCE** – Coverage, Suitability
- ✓ **TIMELINESS** - Current

• **Evaluating Information**

- Information found from databases or web
- Harder to evaluate internet resources
- Library resources have been evaluated for you

Citing Sources



**CITE YOUR SOURCES AND
AVOID PLAGIARISM**



Tips to avoid Plagiarism:

1. Use your own ideas
2. Use ideas of others sparingly
3. Taking notes: include complete citation
4. Use quotation marks when directly stating words from someone else
5. Write short draft without using any notes

• Plagiarism

- Buy or use a term paper written by someone else
- Cut and paste passages from web, book or articles without proper citation
- Use words or ideas of another person
- Paraphrasing
- **Not a display of academic integrity!**



Copyright Handout

Copyright Basics:

- ✓ What is Copyright?
- ✓ What works are protected?
- ✓ What is not protected?

○ **Barton Copyright Policy and Procedure**

✦ **COMING SOON!**

✦ **Applies to Faculty, Staff, and Students**

○ **Academic Integrity**

It is illegal for anyone to violate any of the rights provided by the copyright law to the copyright owner!

Barton Library



THANK YOU!