**Board of Trustees**

The Board of Trustees of Barton Community College adopted the [Carver Policy Governance® Model](https://docs.bartonccc.edu/accreditation/2022%20CRITERION%202/2.C%20EVIDENCE%20UPLOADED/2.C.5/2.C.5%20P_Carver%20Policy%20Governance.pdf) on November 21, 1996, which serves as the foundation for all Board practices/policies.

Specifically, the General Executive Constraint of the Board Governance sets out the Board’s expectation that the President will act in a manner consistent with Board policies and those practices, activities, decisions, and organizational circumstances which are legal, prudent, and ethical. Accordingly, the [Barton Policy Governance Manual](https://docs.bartonccc.edu/accreditation/2022%20CRITERION%202/2.C%20EVIDENCE%20UPLOADED/2.C.5/2.C.5%20P_Barton%20Board%20Governance%20Manual.pdf) states:

The organization’s conduct, activities, methods and practices are its means. To exercise appropriate control without meddling, and to withdraw safely from the details of the means, the Board must resist telling the staff how to do its job and must tell the President in writing what is unacceptable. By producing a “don’t do it” list, the Board builds an enclosure within which freedom, creativity and action are allowed and even encouraged. This method of means constraint makes it possible to govern with fewer Board pronouncements, less Board member dabbling into details of implementation, and greater accountability from the President.

In conclusion,

* Board decisions predominantly should be policy decisions.
* Executive Limitations: The Board establishes the boundaries of acceptability within which methods and activities can be responsibly left up to the President.
* The Board’s best control over staff is to limit, not prescribe.

**Administration**

Barton administrators, including the President; Vice Presidents of Administration, Instruction, and Student Services; oversee the day-to-day management of the institution. They are responsible for their primary assignment areas' organization, management, and leadership.

**Faculty**

Faculty members oversee academic matters and initiatives through two primary organizational systems, the Learning, Instruction, and Curriculum Committee (LICC) and the Faculty Council.

Barton’s [Learning, Instruction and Curriculum Committee (LICC)](file:///\\amshare5\shared\ACCREDITATION%20EVIDENCE%20TEAM\CRITERION%202\2022%20EVIDENCE%20FOR%20UPLOAD\2.C.5\2.C.5%20VPI_LICC%20Charter%202020-2021.pdf)  functions in an advisory capacity to the Vice President of Instruction. Focusing on academic and curricular matters, the committee’s goal is to ensure instructional integrity and to provide quality learning experiences for all Barton students regardless of venue or modality. LICC is responsible for:

* Guarding the academic integrity of the College; to assure that all programs, certificates, and degrees are of uniformly high quality with current and valid course content.
* Evaluating and approving new courses.
* Reviewing and approving all curriculum revisions.
* Suggesting additions, deletions, or modifications to course content or Master Syllabi.
* Proposing and/or approving changes to courses or pre-requisites that enhance transferability.
* Setting high standards of performance for both teaching and learning.
* Serving as a communications link for all changes and updates related to the curriculum.
* Making recommendations to the Vice President of Instruction pertaining to such academic and curricular matters.

[Faculty Council](https://docs.bartonccc.edu/accreditation/2022%20CRITERION%202/2.C%20EVIDENCE%20UPLOADED/2.C.5/2.C.5%20VPI_Faculty%20Council%20Charter.pdf) - The purpose of the Faculty Council is to:

* support and encourage best practices in the classroom,
* promote professional development actives,
* review all proposed policies and policy changes for their impact upon faculty and the academic performance of students, and
* represent the concerns and proposals of faculty to college administrators.