



HLC Accreditation Evidence

- **Essential Skills Timeline**

Office of Origin:

- Vice President of Instruction

Contact(s):

- Vice President of Instruction

ESSENTIAL SKILLS TIMELINE

2010-2011	Surveys of Advisory Boards, Faculty and Students
2011-2012	Began facilitation of the Six Essential Skills in WTCE *Accountability*Communication*Critical Thinking *Customer Service*Professionalism* Self-Management Essential Skills Committee consisted of: Kathy Boeger, Kim Brennan, Brenda Glendenning, Shanna Legleiter, Dr. Vic Martin, Rita Schmidt, Deanna Stevens, Karyl White Annual Reports of Essential Skills usage began at the end of the 2011-2012 school year. These reports were compiled annually.
2016-2017	The WTCE Essential Skills committee partnered with National Networking to update the Essential Skills content, logo and focus. A new booklet was developed and distributed to the WTCE division. The committee at that time consisted of: Kathy Boeger, Kim Brennan, Deanna Heier, Karla Johnston, Dr. Victor Martin, Elaine Simmons and Karyl White. With the update, the 6 Essential Skills decreased to 4 categories of Essential Skills: Self-Management, Interpersonal Skills, Workforce Skills and Applied Skills.
April 27, 2016	Dr. Kathleen Kottas, Karla Johnston and Renae Skelton gave presentation at 6th Evidence-Based Nursing Conference, in Wichita, Kansas on Essential Skills.
October 2020	New Essential Skills committee formed to implement the Essential Skills information college wide. The new committee consisted of: Kathy Boeger, Deanna Heier, Brian Howe, Lindsay Holmes, Vic Martin, Karyl White, Kurt Teal, Carol Murphy, Lacy Swain, Stephanie Joiner, Janet Balk and Suzanne Yarmer.
2021	Booklet updated to include new committee, new information applicable to all aspects of the college and instruction.

March 2021	Introduction of information to all faculty and staff college wide on Essential Skills.
April 2021	Soft Launch of new Essential Skills college wide project. "April Challenge" began with reporting back from faculty on use of Essential Skills in their classrooms. Prizes given through a drawing of all faculty that submitted information for the report.
May 2021	First college wide Essential Skills report compiled.
August 2021	Presentation on Essential Skills for college wide professional development at CougarTales.
September 2021	Launched college wide Essential Skills reporting project for 2021-2022 academic year.
May 2022	Compiled College wide Essential Skills Report.
June 2022	Worked with Student Employment committee to develop modules for student employment training.
August 2022	Launched Essential Skills training for student employees, college wide.