



HLC Accreditation Evidence

- **Student Academic Development Program and Academic Development Center**
- URL:

Office of Origin:

- Vice President of Instruction

Contact(s):

- Executive Director of Foundational Education

*Barton Community College
Academic Development Center*

Established in August 2021, the Academic Development Center (ADC) supports students in their development of academic skills and provides a space for supported study. Although the ADC is located in room L-136 on the Great Bend Campus, all services are provided remotely to students regardless of campus affiliation or personal location. Through student seminars and academic coaching, the ADC assists students with time management, note taking skills, academic resource development, group study, and test preparation. During academic coaching, academic mentors may also assist students as they navigate the business of being a student by connecting them with additional support services such as tutoring, advisement, mental health counselling, or financial aid. The ADC also partners with faculty to create supplemental instruction through events like Science Fridays! and Thursday MathHour! Additionally, the ADC staff can be available to provide pop-up seminars during scheduled courses or faculty absences.

Student Academic Development – Timeline

Timeframe	Action Steps	Supporting Documentation/Evidence
AY2015	Instructor/Athletic Mentor position created <ul style="list-style-type: none">- Served Student Athletes Only- Served Individual Students based on coaches' recommendations- Initiated grade report system with Randy Thode	Athletic Mentor Position Details (as shared with coaches) Athletic Grade Reporting Process Student-Athlete Intake Form
AY2016	Began managing group study sessions for athletes	

	<p>Began limited open study hall hours</p> <p>Began process for requesting sign-in/student data management system/software</p>	<p>Email Conversations documenting request and need (two threads attached)</p>
AY2017	<p>Maintained study sessions and individual support meetings as needed</p> <p>Began scheduled study hall hours in designated location (P4a) with computer availability</p> <p>Developed and implemented Supplemental Instruction for Algebra students based on student needs</p>	<p>Study hall poster</p> <p>Algebra study sessions project/explanation email Algebra study sessions email 2</p>
AY2018	<p>Worked with faculty to develop attendance tracking for student athletes excused absences in RollCall system</p> <p>Presentation during professional development & 1st Board Presentation on Academic Mentoring</p>	<p>Roll Call attendance process</p> <p>Board Presentation ppt</p>
AY2019	<p>2nd Board Presentation (report on improvements/successes/process</p> <p>Began participation in Co-Curricular Assessment (subcommittee and annual reporting)</p> <p>Piloted Barton Playbook – Orientation class specific to study athletes Fall 2018</p>	<p>Board Presentation S19 ppt</p> <p>https://docs.bartonccc.edu/about/mission-vision/assessment/co-curricular-assessment-processes-report-barton-2019.pdf</p> <p>Playbook Pilot Plan Playbook Pilot Survey Results Playbook New course Checklist</p>

	<p>Developed Barton Playbook as EDUC 1105 for 1 credit hour – first courses held Fall 2019</p> <p>Participated in development of late arrival process for students who cannot enroll or attend courses within the first week</p> <p>Began Participation in Programs, Topics, and Process (PTP) Team</p> <p>Began Participation on Academic Integrity Council</p>	<p>Playbook Syllabus</p> <p>Late Arrival Process</p>
AY2020	<p>Director of Student Academic Development Position Created</p> <p>Student Academic Development Program Defined – began with athletics, expanded to all students</p> <p>Began annual participation in new student orientation for Great Bend campus</p> <p>Academic Support Tracking form created in-house to track use of ACE Math lab, Tutoring Services, Study Hall.</p> <p>Co-Organized Barton’s efforts for KBOR performance indicator for developmental students</p>	<p>Director Position Description</p> <p>Athletic Academic Program Description</p> <p>Student Academic Development Program Outline</p> <p>Microsoft Forms first creation</p> <p>Planning Email</p> <p>Academic Coaching Notes</p> <p>Early Alert Notes</p> <p>Study Sessions Notes and Schedule</p> <p>AY20-21 Strategic Planning (included reflections from work in 19-20)</p>

	<p>Development of Academic Development Resource Shells – Expanded outreach to include Ft. Riley, Ft. Leavenworth, and Barton Online student populations.</p> <p>Managed Barton Cares Covid Response Project</p> <p>Participated in development of Early Finals Petition Process</p> <p>Began Participation with HLC Student Success Academy Team</p>	<p>Barton Cares Master Report</p> <p>Early Finals Policy/Procedure</p> <p>SSA Final Report</p>
AY2021	<p>Maintained Academic Development Resource Shells, Individual student meetings, and participation in institutional committees (did not develop much new as a result of COVID restrictions – life was about maintenance).</p> <ul style="list-style-type: none"> - Connected with over 2,000 students through Resource Shells - Provided Academic Coaching to 30 students <p>Development of Student Academic Development Program Goals</p>	<p>Fall 2021 newsletter – Includes data from AY21</p> <p>Student Academic Development Program Goals</p>
AY2022	<p>Opened the Center for Academic Development on Great Bend Campus</p> <p>Hired Academic Mentor to assist with Center management and Academic Coaching duties</p>	<p>Center Proposal</p> <p>Spring 2022 Newsletter</p> <p>Academic Mentor Job Description</p> <p>Student Seminar Descriptors</p>

	<p>Implemented Student Seminars</p> <ul style="list-style-type: none">- Over 100 participants in Spring semester <p>Created CougarKeeper Student Planner prototype and piloted use</p> <p>End of year data collection, reporting, and strategic planning still ongoing</p>	<p>Seminar Tracking Form (Spring 22)</p> <p>CougarKeeper Build</p>
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Student Academic Development Program

Initiative:	#17 - Student Academic Development	Initiative Rep:	Stephanie Joiner
Start Date:		Rep Title:	Exec. Dir. of Foundational Education

Brief Description	
Historical Context	The Student Academic Development program grew out of the Athletic Mentoring program in the fall semester of 2019. The SAD program is open to all students on all campuses, but is limited in number of students served at this time.
Goals	To support the academic development of students through academic coaching and programming, to advocate for student-centered policies and procedures, to increase student communication with instructors and staff, and to actively investigate student data to better support student development. - Offer academic coaching, study hall*, Online presence through SAD shell, online Zoom sessions*
Participation	In these first years, student athletes and students in developmental courses have been the focus. After the arrival of COVID, SAD extended its reach through the use of Canvas, and began providing information and support to all students on all campuses. At this time, student populations of focus have not been defined as the program is working toward growth and access for all.
Resources	Human Resource: Position of Director, use of classroom space, Online "classroom" space in LMS, no budget
Engagement	Collaboration and support from Academic Advisement, support of faculty and the Center for Innovation and Excellence, data support from Institutional Effectiveness Researcher, and TRIO Student Support Services provides support to which students are referred.
Review	Grade reports, meeting records (individual student meetings - not systematically maintained), attendance at Zoom sessions, study hall records, ability to track grade progressions for implied impact-not systematically maintained or monitored
Impact	Grade reports, end the semester success rates for students who have utilized programming, attendance reports at study hall or Zoom sessions. Goals: improve in data collection methods
Accountability	Annual Board of Trustee reports, regular reports to VP of instruction