PROGRAM LEARNING OUTCOME (PLO) REVIEW PROCESS - FAQ

1. How often should the PLOs be reviewed?

The Program Assessment Committee (PLAC) recommends reviewing the PLOs **every three years** at a minimum.

Meet with the faculty in the respective program and review the PLOs, courses, and competencies and discuss any potential changes following the steps below.

2. Can the PLOs be changed or removed entirely?

Yes, the programs own the program learning outcomes. If circumstances have changed and the PLOs no longer reflect the goals of the program, they can be edited or removed.

Meet with the program faculty and discuss the proposed changes. If approved, email PLAC so this information can be updated.

3. Can the aligned courses be edited, changed, or removed entirely?

Yes, the programs own the courses and their subsequent alignment to the PLOs. If circumstances have changed and the courses no longer support the stated PLOs, they can be edited or removed.

Meet with the faculty teaching the respective courses and discuss the proposed changes. If approved, email PLAC so this information can be updated.

4. Can the aligned course competencies be edited, changed, or removed entirely?

Yes, the programs own the courses and their subsequent alignment to the PLOs. **If syllabi have changed** and the stated course competencies no longer support the stated PLOs, they can be edited, removed, or new ones can be added.

Meet with the faculty in the respective course and discuss the proposed changes. If approved, email PLAC so this information can be updated.

5. What is the process when a new faculty member is hired who teaches a course aligned with the PLO process?

Faculty within the given program should meet with the faculty member to go over the current process and explain the PLOs and their relevance to the courses they teach.

If there are no other faculty in the program or further help is needed, contact PLAC for aid.

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